

# RISK ASSESSMENT FORM

**Please note: A risk assessment, method statement and sign off of the stand as fit for purpose will be required before the exhibition opens.**

|                    |        |              |              |               |
|--------------------|--------|--------------|--------------|---------------|
| <b>IMPACT</b>      | High   | Minimum Risk | High Risk    | Critical Risk |
|                    | Medium | Low Risk     | Minimum Risk | High Risk     |
|                    | Low    | Low Risk     | Low Risk     | Minimum Risk  |
|                    |        | Low          | Medium       | High          |
| <b>PROBABILITY</b> |        |              |              |               |

| <b>Company Name:</b>    |                  |          |  |
|-------------------------|------------------|----------|--|
| <b>Stand Number(s):</b> |                  |          |  |
| HAZARD                  | PERSONS AFFECTED | CONTROLS | RISK RATING (IMPACT x PROBABILITY from matrix above) |
| 1.                      |                  |          |  |
| 2.                      |                  |          |  |
| 3.                      |                  |          |  |
| 4.                      |                  |          |  |
| 5.                      |                  |          |  |

***I declare that my stand has no aspect of significant risk therefore I have not completed and submitted a risk assessment form***

**Company Name:** .....

**Stand Number:** .....

**Name of Signatory:** .....

**Signature:** .....

**Please Note:**

- **Only shell scheme exhibitors can declare they have assessed no significant risk**
- **Stand builders, or the person who sets up the stand, will be required, on completion of the build, to sign off the stand as safe and fit for purpose.**

**PLEASE RETURN THIS FORM TO THE Conference Organisers at [info@soa-ics.com](mailto:info@soa-ics.com)  
NO LATER THAN MONDAY 13<sup>th</sup> November 2017**

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